



**Minutes of Regular Meeting of the Board of Alderman
For the City of Valley View, Texas January 11, 2024**

1. **Call meeting to order, announce quorum, and welcome** – Mayor Bewley Called meeting to order at 6:00 pm
2. **Pledge of Allegiance & Invocation-** Mayor Bewley led the Pledge and Mayor Pro Tem Wilkerson gave the Invocation.
3. **Introduction of City Secretary Ashley McGowan and City Attorney Susan Thomas**
4. **Public Comments**

None

5. **RECEIVE REPORTS AND COMMUNITY INFORMATION**

- A. Receive monthly Water/Sewer report.
- B. Receive monthly Maintenance report.
- C. Receive monthly Police report.
- D. Receive monthly Fire report.
- E. Receive monthly Park Board report.
- F. Receive monthly Chamber of Commerce report.

Council received all available monthly reports.

6. **CONSENT ITEMS:**

All items on the consent agenda are considered routine by the Board of Alderman and will be enacted with one motion unless a member of the Board requests separate discussion of one or more items. In such event, the item(s) will be removed from the consent agenda and considered in sequence as listed.

- A. Approval of minutes from December 14, 2023 Special Meeting.
Alderman Hiesler made a motion to approve the Minutes for 12/14/23. Mayor Pro Tem Wilkerson seconded the motion and the motion passed 5-0.

7. Conduct public hearing and take appropriate action regarding request of Michael and Sally Paris to replat a 4.5 acre tract of land into three lots located between Farm to Market Road 1307 and I-35 Frontage Road, Parcel Tax ID # 19446.
 - A. Joel Wilhite presented on behalf of Paris's to replat 4.5-acre tract to 3 lots.
 - B. **Public Hearing** to receive comments regarding the request:

Public Hearing Open: 6:15 PM

No members of the public were present to speak during the public hearing.

Public Hearing Closed: 6:17 PM

C. Discussion and action regarding the request.

Mayor Pro Tem Wilkerson made a motion to replat the 4.5 acre track into three lots located between Farm to Market Road 1307 and I- 35 Frontage road. Alderman Strawn seconded the motion and the motion passed 5-0.

8. Discuss and take appropriate action to approve a lease agreement with the Valley View Senior Citizens Association for use of city facilities.

Donna Samek spoke on behalf of the Senior Citizens Association and discussed the terms of the proposed lease with the Board of Aldermen. The City Attorney recommended a follow-up meeting between the Association and the City Attorney's office to continue negotiating the terms of the lease.

No action.

9. Discuss and take appropriate action regarding the sand volleyball court at David's Park, Jamie Burch presenting.

Jamie Burch presented a request to install a sand volleyball court at the City Park. City agreed to work with Ms. Burch to determine appropriate location to set up the court.

No action.

10. Discuss and take appropriate action regarding the 6th annual wine walk date.
Meredith Eaton with Chamber requested the date of Oct 12 2024 for the Wine Walk

Mayor Pro Tem Wilkerson made a motion to approve date of Oct 12, 2024 for the Wine Walk. Alderman Hiesler seconded the motion and the motion passed 5-0.

11. Discuss and take appropriate action for request from hotel motel tax for \$5000.00 for annual wine walk.

Meredith Eaton with Chamber requested \$5,000.00 from the hotel occupancy tax fund

to put towards marketing for the wine walk. City staff will review FY 2024 budget to determine availability of funds. The City Attorney recommended a funding agreement between the City and the Chamber and a budget amendment ordinance if necessary.

No action.

12. Discuss and take appropriate action regarding possible changes to right-of-way (“ROW”) widths on several city streets, including, but not limited to, Mill Street, 2nd Street, and 3rd Street with consideration of Joel Wilhite utility map updates.

Joel Wilhite presented to the board that houses on 3rd Street were built over the estimate line. Mr. Wilhite suggested changing the ROW widths by 6 feet.

Alderman Hiesler made a motion to move the ROW Width on 3rd street from 80 feet to 60 feet. Mayor Pro Tem Wilkerson seconded the motion and the motion passed 5-0.

Discuss and take appropriate action regarding Methodist Church accessory building request located at 201 Church Street.

No one was present to provide information to the Board regarding this request.

No Action.

13. Discuss and take appropriate action regarding casing and manholes on I-35 road crossings.

The City Engineer recommended an ordinance change regarding pipe and manhole replacement standards. City Attorney provided motion language to approve an ordinance of City of Valley View amending the City Code of Ordinances by amending Exhibit 9A, subsection 5.7.E, “Design Standard” to incorporate language as presented by City Engineer.

Mayor Pro Tem Wilkerson made a motion to pass an ordinance as stated by the city attorney. Alderman Hiesler seconded the motion and the motion passed 5-0.

14. Discuss and take appropriate action to remove Susan Raabe as a signatory on all city bank accounts with First State Bank.

Mayor Pro Tem Wilkerson made a motion to approve the removal of Susan Raabe as a signatory. Alderman Hiesler seconded the motion and the motion passed 5-0.

15. Discuss and take appropriate action to add Ashley McGowan as signatory on all city bank accounts with First State Bank.

Mayor Pro Tem Wilkerson made a motion to approve to have Ashley McGowan as a signatory. Alderman Strawn seconded the motion and the motion passed 5-0.

16. Discuss and take appropriate action regarding items and services needed and costs for moving City Hall to new remodeled location.

Board was presented with a list of items with prices needed for office and police dept to move into the new city hall.

Mayor Pro Tem Wilkerson made a motion to approve the purchase of a Gun Safe, Dorm Fridge and supplies needed to build evidence room with a total of \$1790. Alderman Hiesler seconded the motion and the motion passed 5-0.

17. Discuss and take appropriate action regarding Parker Security services needed and costs for City Hall new remodeled location.

2 quotes were presented to the board for approval.

Mayor Pro Tem Wilkerson made a motion to approve both quotes and have a do not excess \$1500 amount. Alderman Strawn seconded the motion and the motion passed 5-0.

18. Discuss and take appropriate action regarding newly remodeled city hall construction project and updates.

No Action.

19. Discuss and take appropriate action regarding Farmers Market detail, permits and fees.

Lisa Smith and Amber Whitworth-Spigner are requesting to have a farmers market the 4th Saturday of each month from April to November from 9am to 1 pm. City Attorney will determine what ordinance changes and permitting is required and report back to Board at the next meeting.

No Action.

20. Discuss and take appropriate action regarding Spring Creek Road floodplain study. No one showed up and had no information about this.

No Action.

21. Discuss and take appropriate action regarding McKinney Operating and Excavation estimates.

Clayton stated that more information came about and will need to investigate more before presenting.

No Action.

22. Adjourn.

Mayor Pro Tem Wilkerson made a motion to adjourn at 9:10pm. Alderman Hiesler seconded the motion and the motion passed 5-0.